
**Midwest Area Open House &
Technology Fair Booth Guidelines 2024**

Each exhibit space will come with the following:

Booth space:

- 10'x10' – Pipe and drape to divide

Tables:

- 6' table per space

Chairs:

- 4 chairs (option 1) or specific to number of attendees registered

Technology:

- Power will be available upon request solely for booth display purposes, not for charging phones or laptops.
- No wi-fi available

If you are providing a giveaway item, please tape your business card to it!

Booth materials should include your booth number on their packaging – per booth assignment and map correspondence – as well as a shipping label to return items to you after the event.

Items can be shipped starting April 27, 2024 to the attention of:

Applied Industrial Technologies
Attn: MWA Vendor Fair – Booth #
2400 N Sandra Ave
Appleton, WI 54911

Booth setup times and specifications will be listed soon on the event landing page.